



## Defer PTO



**Regular Meeting of the Board of Directors and Officers  
September 12, 2017  
Defer Elementary School Library  
7:00 PM**

**Attendance:** Megan Bejin, Sarah Boyd, Colleen Byrn, Sarah Coats, Leah Danteer, Diana Degen, Lida Dougherty, Nicole Fonger, Janette High, Debbie Konkey, Lindy Holloway, Amy Leech, Brooke Macuga, Sara Martin, Kelley McLean, Becca Ozar, Brandi Paling, Dani Raether, Lisa Rheaume, Holly Ryan, Nadia Tremonti, Kelly Warnick, Heather Wiegand, Kelly Woolums

**1. Call to Order and Introductions:** Heather Wiegand

- Administrative Notes:
  - o Sign in sheet
  - o Green half sheet explains role as PTO Member \*SEE Handout

**2. Member Presentation/Request:** None

**3. Review of May and August Minutes:** Kelly Woolums

- May Minutes approved
- August Minutes approved

**4. Treasurer's Report:** Amy Leech

- Review of 2017/2018 Budget. \*SEE Budget
- \$37, 350 budget proposal at August meeting
  - o Changes/agreements from August meeting reviewed line by line
  - o Budget runs at a deficit – this is not a balanced budget – we will take the reserves down by \$7500 – could bump up Fun Run or run with it as it is
  - o Lisa Rheaume pointed out that the Ipad adjustment should be \$4000 instead of \$2000
  - o Becca Ozar asked for clarification on the reserve
  - o Lindy Holloway pointed out that budget approvals for each line item may actually come in at less so the deficit might be less
  - o Last year we ran over by \$7300
  - o Noted that larger cost items will not be the same each year and will, in fact, go down – ex: I pads, playground equipment
  - o Budget approved.
- Treasurer's job is to order Scholastic & Time magazine subscriptions so Amy Leech asked how to coordinate this task. Janette High offered to survey the teachers and Lisa Rheaume will order and bill subscriptions to the PTO.

**5. Vice President's Report:** Kelly Warnick

- Nothing to report but a warm welcome

## 6. Committee Reports:

### Volunteers – Brooke Macuga

- Gathered all names and passed them out to the committee chairs
- Still in need of lunch clinic volunteers
- Heather Wiegand offered an explanation of the clinic volunteer position to all in attendance

### Beautification: Diana Degen

- Defer is 1 of 2 pilot programs that has gone pesticide free. The program started last May and plans are in the works for work days in September & October.
- Holly Ryan asked what it means to be part of the pilot. Diana explained that school as funding for grounds staff at individual schools has gone down so there isn't staff to weed, etc. and avoid pesticides. Diana has reached out to high school students in need of volunteer hours and community members to help clean our grounds.

### Fundraising – Kelly Warnick & Nicole Fonger \*Kelly will send notes

- FUN RUN Update
  - o Last year at this time there were 80 people registered; this year we have 258!
  - o Last year we had raised \$2015 by this time; this year we have \$7820!
  - o Crazy hair day is tomorrow and PJ day will be next week.
  - o Next week is Tweet week.
  - o The week of 9/25 is Green Week for Apps. The PTO will keep 100percent cash donations.
  - o A Defer family that owns the MAC has offered to have a Nerf party at the dome with donated pizza for top 20 families. This event takes the place of the Robot Garage party which was an expense to us. Robot Garage still donated 3-month memberships.
  - o Help is needed with the pizza parties. Nicole will order & orchestrate; however, we need volunteers to pick up pizza and take care of pizza parties.

### Membership – Lindy Holloway

- T-Shirts (89) delivered and more are coming
- Friday's Back to School Picnic 6:00pm - bring your own dinner & drinks
- Mentor program status – 18 families with mentors assigned
- Directory is still in process so if you know someone who wants to sponsor, let us know.
- Directories will be send out in November

### Hospitality – Holly Ryan

- Coffee back to school morning went well at Cabbage Patch Café

### Communications – Sara Martin

- No updates just focusing in on the Fun Run
- Look for Google Docs application coming soon
- We are now back on Twitter

## School Board Observer – Kelley McLean

- Trying to get enrollment numbers in for various schools
- District's residency policy discussion about streamlining the process

## Teachers Report: Janette High

- Memberships from teachers collected and being kept track on phone call list in the office
- Everyone loves the Fun Run link, seeing and celebrating the running totals, sunglasses,
- Questions on the process for submitting receipts for purchase. Amy Leech said that teachers should use the check requests in the office.
- Janette High gave the teachers the news of the new allowance total.
- Holly Ryan asked a question about check requests – can you bundle receipts? Amy Leech answered yes you can bundle within an event; please keep events separate.

## 7. Principal's Report: Lisa Rheaume

- Thank you for Popsicles with the Principal and helping with event.
- Thank you to the PTO for all your hard work to support the Defer families.
- Thank you to the PTO to the great communication with families for the Fun Run and events
- Any communication please share with Sara Martin who will be sending me information on Thursday.
- New teacher: Welcome Ron Kochan (PE) starting on Monday.
- *Leader in Me* - Teachers completed training on August 29th! You will see a new sign posted soon on the school grounds that identifies us a *Leader In Me* school.
- Tech Update right now 6 Ipads and cases would be \$1943.88. We believe 12 iPads have been ordered now, cost just under \$4000.
- Evacuation Drill Scheduled for Friday, September 22 - students walk to Pierce to practice
- Sara Coats noted that the popsicle event was a great idea and asked if we could do something similar next year. Heather Wiegand noted that it was a great idea. Lindy Holloway asked if this could be coordinated with allowing families to drop off school supplies. Ideas will be considered.

## 8. President's Report: Heather Wiegand

- Fraud attacks against PTO's. Something happened at another Grosse Pointe school's board with an email hack requesting i-tunes cards. Never send a code over an email.
- Grade Level Representatives. This was part of the registration volunteer sign-ups. The idea is that there can be a go-to person for the families in each grade to learn about what is going on in the PTO. Heather is gathering a list and encouraging the representatives to come to as many meetings as possible. List was put out at the meeting for sign-up.
- Teacher Treats. This started last year. Parents are invited to make or buy a treat to leave for the teachers (30-35) on Tuesdays in the teacher's lounge. Sign-up Genius will be sent to the board and then Sara Martin will advertise it to the rest of the school. Something simple that says we are thinking about you and we are grateful for what you do.

**9. Old Business:** None

**10. New Business:**

- Pumpkin Patch – Copies of last year's information from Theresa Zurbliss were given to Stephanie Denner & Jenny Andris. Heather Wiegand offered description of the event: we have pumpkin patch and corn stalks for purchase and all kids get a certificate for 1 cider and 1 donut. It is a quick event that sells out. This year's event is scheduled for 10/11/17. This is net neutral and is a *friend-raiser* not a *fund-raiser*.
- Color coordinated calendar of events draft offered by Heather Wiegand.
- Progressive Dinner. 10/14/17. Park Grille will be dinner. Start at an appetizer house (all guests invited) Dinner house (12 guests) \$25 a person covers dinner & drinks. Couples donate appetizers & dinner. 4 houses volunteered for dinner. Need more houses for dinner. Nothing else needed as a dinner host other than providing space and picking up food & alcohol. We are in need of an appetizer house. Sign up forms will be coming soon.
- Family Movie Night. 10/6/17. Dani Raether is coordinating and asked for suggestions on the movie. *Sing* overwhelmingly nominated. Dani Raether will buy a copy and raffle it off to the kids at the end.
- Childcare during PTO meetings was proposed. Lisa Rheame said she would contact NHS at Pierce. Heather Wiegand will facilitate a list and details will be offered as information comes forward.

**11. Member Comment**

- Sara Martin noted that there is an Amazon Smile Defer account. We need to look into this and promote it later on.
- Nadia Tremonti noted that advertising box tops that are grouped together – like at Costco.
- A new flyer on Box Tops, Kroger Rewards, will come out as a flyer, yahoo blast, Twitter, Facebook.
- Lisa Dougherty is a member of the Blue Ribbon committee facilities and offered to be a PTO link.

**12. Adjourn (8:20pm)**

**Next Meeting:** October 10<sup>th</sup>, 2017